



News to Use

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In this issue...

[Dear Colleagues](#)

[Policy manual posted](#)

[Expenditure Report Change: No report due until September 10, 2007](#)

[New Framework Q&A](#)

[New Framework resources – classroom environment tips](#)

[GED123.org student accounts](#)

[Education at Work Scholarships](#)

[Audits released](#)

[KYVAE open for enrollment](#)

[PLATO clean-up](#)

[PD opportunity – save the date](#)

[Free family literacy materials available](#)



Dear Colleagues

I am pleased to share news about yet another example of Kentucky leadership in education at the national level – Reecie Stagnolia, KYAE's associate vice president, has been elected to a two-year term on the Executive Committee of the [National Adult Education Professional Development Consortium](#) (NAEPDC). The organization provides professional development, policy analysis and dissemination of information important to state staff in adult education. NAEPDC works with the U.S. Department of Education (Office of Vocational and Adult Education), the National Institute for Literacy, the National Center for the Study of Adult Learning and Literacy, the National Center for Adult Literacy, the National Coalition for Literacy, and other national adult education organizations in planning for programs and activities to support adult learning initiatives.

As a member of the Executive Committee, Reecie will provide valuable input on helping to shape national adult education initiatives. Please join me in congratulating Reecie on this honor.

I hope you are looking forward to the upcoming KYAE Regional Conferences as much as we are. We've scheduled many informative sessions in support of the [New Framework for Adult Education](#), including managed enrollment, using data for program improvement, learning disabilities, GED testing, family literacy, assessments, learning styles and teaching strategies for reading, writing and math. Adult educators attending both the pre-conference and conference will earn two PDUs. There is no registration fee for KYAE-funded adult educators.

You also won't want to miss the Learning for Life Awards Dinner where we'll present regional awards to the Learning for Life Champion, Student of the Year and GED Achievement honorees, all of whom have been notified. We'll recognize all adult educators who were nominated for the Learning for Life 110% Award and announce the winners, which will be top secret until then! There's still time to register for your regional conference by [clicking here](#).

I look forward to seeing all of you at the conference.

Sincerely,

Evelyn Hindman Hawker

Policy manual posted

The 2007-08 KYAE Policy and Procedure Manual and a Summary of Policy Changes are now available on the KYAE Web site. The manual includes revised policies reflecting the New Framework for Adult Education and other issues. You can access the manual and summary by:

- [Clicking here](#) or
- Going to www.kyae.ky.gov and clicking on "Policy" in the left-hand column.

We appreciate all the provider input that has helped shape and refine policy for the current fiscal year. While finalizing policy, KYAE staff gave thoughtful consideration to comments and questions raised by providers during the May regional meetings and over the past months.

Expenditure Report Change: No report due until September 10, 2007

Programs' first KYAE-10 report is due on September 10 and should include the total combined expenditures for July and August 2007. Please use the new FY08 forms, soon available on [KYAE's Web site](#), for submitting invoices. Monthly reporting will resume on October 10.

KYAE is making every effort to expedite document processing this year, but payments cannot be made against any contract that has not been signed and finalized electronically. KYAE's goal is to have fully executed contracts (all signatures and Finance Cabinet approval) in place to make payments within the September processing cycle.

New Framework Q&A

KYAE will periodically share questions and answers relating to the [New Framework for Adult Education](#).

Q: My county wants to start operating a 12-hour program this year. Can I wait until the student has 12 hours to enroll them in AERIN?

A: Do not wait until the student has 12 hours to enroll the student. As soon as students have instructional hours, they must be enrolled in AERIN. Students should initially be placed in AERIN's general status with demographic and assessment information but must be placed in "enrolled status" as soon as instruction begins.

During this transitional year, all programs are expected to be gearing up for the 12-hour model by focusing on intake, orientation, retention and outreach strategies that ensure all students reach at least 12 hours. The goal is to help all students attain at least 12 hours rather than waiting to see which students stay for 12 hours and enrolling only those students. Please remember that 12 hours is a **minimal** number of hours and the ultimate goal is to retain all students until they have met their educational goals.

Q: How many counties are providing family literacy this year?

A: A total of 100 counties opted to continue the provision of family literacy services.

New Framework resources – classroom environment tips

As part of a continuing series of resources and information in support of the [New Framework for Adult Education](#), the following tips on making classrooms a better environment for student learning and motivation were compiled by Gayle Box, KYAE curriculum and instruction associate.

- Hang blank newsprint or butcher paper on classroom walls. Use it to capture points that come up in your class – an idiom, a phrase, a word that needs explanation, a graph or map, student questions and thoughts about concepts. Change it weekly.
- Mount inexpensive acrylic frames and change the contents periodically. Fill frames with pictures, quotes, goals, big idea/core task for the week, vocabulary words or other pertinent information.
- Designate a GED Wall of Honor with names and pictures of local and/or famous GED graduates.
- Put up vocabulary words in large type on colorful paper to remind students and instructors to use them in conversation and writing assignments. Have students pick five words and write sentences using them.
- Develop a math challenge in which the teacher posts a dimension and students measure objects in the room to find the one that matches the posted dimensions.
- Hang clothesline or wire from the ceiling to form a hanging gallery. Using mini-clothespins, hang magazine pictures or headlines, enlarged lines from poems, literature excerpts or other materials relating to academic subjects, to inspire writing ideas, student questions or oral practice.

GED123.org student accounts

As announced previously, KYAE has a new GED scoring contract. The www.GED123.org Web site allows students to set up accounts for online completion of the demographic form and student access to test scores within three business days. Students who do not have e-mail addresses can register for a free e-mail account through GoHigherKy.

Full instructions for helping students set up accounts on GED123 and GoHigherKy are available on the [KYAE Web site](#).

Please note – students will receive an e-mail message confirming their creation of a GED123.org account. This e-mail will contain a link to GED123.org. If using a GoHigherKY e-mail account, the student will need to copy and paste the link into a Web browser. GoHigherKY e-mail accounts do not support active hyperlinks or file attachments.

Education at Work Scholarships

Kentucky Education Cabinet Secretary Laura E. Owens recently presented the cabinet's annual \$1,000 Education at Work Scholarships to 36 Kentuckians, including six adult education students, in the Capitol Rotunda. Congratulations to the students and adult education programs in Boyd, Jefferson, Laurel, Lawrence, Lincoln and Marshall counties. KYAE scholarship winners were:

- Region 1: Cassandra Silkwood of Marshall County plans to study nursing at West Kentucky Community and Technical College.

continued on page 4

- Region 2: Dustin Taylor of Laurel County is studying graphic design at Somerset Community College.
- Region 3: Lynice Thompson of Jefferson County plans to study nursing at Jefferson Community College.
- Region 4: Portia Conway of Boyd County is studying elementary education at Ashland Community and Technical College.
- Region 5: Ashley Markin of Lincoln County plans to study nursing at Pikeville College.
- Region 6: Lacy Hall of Lawrence County plans to study nursing at Ashland Community and Technical College.



Pictured at the Education at Work Scholarship presentation are (l-r) Sarah Hindman Hawker, KYAE vice president; Cassandra Silkwood, student, Marshall County; Helen Fannin, instructor, Lawrence County; Renaye Sparks, program director, Lawrence County; Lacy Hall, student, Lawrence County; Laura E. Owens, Education Cabinet Secretary; Dustin Taylor, student, Laurel County; Mallie Taylor, Dustin's grandmother; Phoebe Hayes and Jennifer Napier, instructors, Laurel County.

Audits released

State Auditor Crit Luallen has publicly released the results of the KYAE audits. Her office reported that eight of the 29 counties audited had no reportable exceptions – an improvement over last fiscal year when four counties had no reportable exceptions. Details about the audits are available on the [auditor's Web site](#).

KYVAE open for enrollment

KYVAE is open for student enrollment. Students can be enrolled in LiteracyLink (LINK 100), PLATO (PL 100) or WIN Career Solutions (WIN 100). If you have questions or need assistance, please contact Erika Larson at (502) 573-5114, ext. 104, or Erika.Larson@ky.gov.

PLATO clean-up

The list of PLATO classes is currently undergoing review and cleaning because hundreds of classes have no students assigned to them. Please review all PLATO classes you have created. By **August 24**, e-mail Dave.Henderson@ky.gov with a list of the classes you want to keep.

PD opportunity – save the date

The Kentucky Association for Adult and Continuing Education (KAACE) and KYAE are planning a KAACE/KYAE Institute, “Absolutely Engaged: From the Classroom to the Capitol,” November 29 and 30 at the Galt House in Louisville.

This engaging and informative institute will feature national and state presenters offering workshops on reading, math, study skills and civic engagement; a panel discussion with key state legislators and policy makers; sessions on local, state and national civic engagement; and KAACE officer elections. Adult educators may earn two PDUs for attending both days.

In addition, KAACE will award scholarships for adult educators and students at the 2007 KAACE/KYAE Institute. Adult educators must be KAACE members to be considered. For more information, see www.kaace.org.

Free family literacy materials available

Free parent-child activity materials are available for downloading at the [Washington Learning Systems Web site](http://www.washingtonlearning.org). Developed under a grant from the U.S. Department of Education, the materials include 46 home and community activities for adults and preschool children to encourage early language and literacy development in young children. They are appropriate for children with disabilities as well as children who are developing typically.

Each of the 46 activities includes an activity description, hints for making the activity fun and developmentally appropriate and a brief self-evaluation form for parents’ use.